

# *The Arcadian Duo*

## **Agreement Form**

### **Fees:**

Our Duo has a minimum rate of \$300.00 for wedding ceremonies up to 1.5 hours for services in the Cobourg / Port Hope area with minimal travel involved. Outside this locality reasonable expenses for travel time will be negotiated and added (\$0.50/km return is a typical allowance). For additional time over 1.5 hours, add \$100 for the first hour and \$50 per hour for each additional hour. For engagements 1 hr. or less within 20 km of Port Hope / Cobourg, our flat rate is \$200. To secure booking, we require a \$50.00 deposit payable to Deborah Henderson and this signed agreement mailed to **Deborah Henderson, 155 Peacock Blvd., Port Hope, L1A 4E4** or emailed to [dnhenderson53@icloud.com](mailto:dnhenderson53@icloud.com). Deposit will be deducted from the total fee.

Payments may be made via email transfer to [dnhenderson53@icloud.com](mailto:dnhenderson53@icloud.com) in advance of wedding date, or on the ceremony date in cash or by cheque payable to Deborah Henderson. For payments made on the wedding day, it is best to designate a member of the wedding party or a family member to ensure that we receive it before the ceremony.

If we hire additional players for trio or quartet, these players should be paid individually by cash, cheque or e-transfer. Fee for additional players is \$100 for their first hour and \$75 for each additional hour, plus mileage.

Cancelling this agreement within one month of wedding forfeits \$50 deposit.

**Contact Name** (please print): \_\_\_\_\_

**Phone:**(H) \_\_\_\_\_ (M) \_\_\_\_\_ **Email:** \_\_\_\_\_

**Wedding Date:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Time of Ceremony:** \_\_\_\_\_ (we begin playing 20-30 min prior)

**Duration (hrs) required:** \_\_\_\_\_

**Fee** (calculated from rates listed above): \_\_\_\_\_

We agree to the above and understand the conditions given in the **Additional Information** (next page).

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For more information, please contact Deborah Henderson, preferably by email at [dnhenderson53@icloud.com](mailto:dnhenderson53@icloud.com) or by phone or text at 905.269.6438

## **Our Services:**

For a typical wedding ceremony, we arrive a half-hour before the scheduled start time and play pre-service music as your guests arrive. We provide a processional, registry signing, incidental music as needed, and the recessional. After the ceremony, we will play for another 15-20 min. as you greet your guests.

We require one 10-minute break per hour of service. When we are playing for a ceremony and cocktail hour, this means we'll take a short break after the recessionals and an appropriate amount of postlude music, and then we'll start our cocktail hour set.

## **Additional Information:**

**If your ceremony is outdoors, our instruments require some protection from sun or rain. A shady spot or a patio umbrella will do for sun, but for rain, a solid covering such as a tent or verandah is necessary. Please consider these circumstances and consult your venue to ensure that these options are available.**

We prefer to stand when we play as a duo, but when playing as a trio or quartet, we require chairs **without arms**.

We prefer to play wedding ceremonies acoustically (without amplification), but we do usually bring a small cordless amp, so that if the setting dictates, we can boost our sound. For receptions in larger indoor venues, amplification is usually necessary. If there is a disc jockey or a house p.a. system, we can play through their system if they agree.

We do not attend ceremony rehearsals. We have over 20 years of experience playing for weddings. If you have a wedding co-ordinator, (s)he is usually available to brief us when we arrive. We also speak to the officiant / minister when (s)he arrives, so that we know the format of the ceremony. If we are asked to play with other musicians, such as an organist we will arrive early on the wedding day to rehearse.

**Special requests:** our duo instrumentation usually requires some rearranging of songs . For pop songs that are not in our repertoire, I charge \$25 per song to do the necessary downloading and arranging of parts. (-DH)

If your ceremony is delayed, and we have another event scheduled, we are not obligated to stay after the time agreed upon.